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Dear Parent / Carer

I am writing to inform you about your access to Class Charts, an online system which enables you to track the achievement and behaviour of you child throughout the school day.

Class Charts is a tool that we already use to inform you and students of any home learning tasks. Now we are broadening it out further to support our new positive learning behavioural strategy, which has been strongly influenced by student, parent and other stakeholder feedback. This new behavioural system has been launched with students during the first week back in January 2019. A copy of the policy can be found on the school's website.

We believe in working closely with parents and carers and one of the key benefits of Class Charts is that we are able to securely share your child's achievement and behaviour report with you in an up to date real-time fashion. Class Charts for parents can be accessed via the internet, our website, or by iOS and Android apps.

Creating an account via the app or website

If you click the 'Sign up' tab within the app you will be presented with an account creation form. Simply fill in the form and enter your parent code in the Access code field. Clicking Sign up will log you into the account.

Please note: Your Access Code is not the same as your password, the access code is only needed for the initial sign up.

The screenshot shows the 'ClassCharts Parent' app interface. At the top, there are two tabs: 'LOG IN' and 'SIGN UP', with 'SIGN UP' being the active tab. Below the tabs are five input fields: 'Email address', 'Access code (provided by school)', 'Name', 'Password', and 'Retype password'. At the bottom of the form is a 'SIGN UP' button.

To create an account on the website, select the 'I don't have an account yet' option.



Head of School: Tina Smith
CEO, Beckfoot Trust: David Horn
Chair of Academy Trustees: John Winkley

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This will bring up the below screen shot. Simply fill in the form and enter your parent code in the “Access code” field. Please note: Your Access Code is not the same as your password. The access code is only needed for the initial sign up.

The form is titled "Log in" and has three tabs: "Teacher", "Parent" (which is selected and highlighted in blue), and "Student". Below the tabs, there is a section "Enter your email address" with a text input field labeled "Email address". Underneath are two radio buttons: "I already have an account" and "I don't have an account yet" (which is selected). Below these are four more text input fields: "Access code", "Your name", "Choose password", and "Retype chosen password". At the bottom left, there is a checkbox labeled "Remember me" which is checked. At the bottom right, there is an orange button labeled "Log In".

Achievements and Behaviour

Behaviour breakdown

On the behaviour screen, you will be presented with graphs which represent an overview of achievement and behaviour data for you child within a customisable time frame.

To change the date range of displayed behaviour data, simply click on the calendar icon to select from the available presets or create your own custom date range.



Activity Feed

Below the behaviour graphs you will find a list of behaviour activity relating to your child. These display the behaviour that was awarded, when it was awarded, who awarded the behaviour and the lesson the behaviour was awarded in.

Activity		
25/11/2016		
-1	Andrew Abbot Chatty awarded by Mrs A Abell.	15:37
+1	Andrew Abbot Good progress awarded by Mrs A Abell.	14:24
+1	Andrew Abbot On task awarded by Mrs A Abell.	14:24

Please be aware that the above images are stock images from Class Charts and so this may differ slightly to what you see on your screen.

You will also be able to view attendance information for your child. This is shown on a day by day basis as AM and PM attendance for the day.

Attendance					
	21 NOV	22 NOV	23 NOV	24 NOV	25 NOV
10A/Dr1	Green	White	Green	White	Yellow
10B/Bs1	Green	Green	White	Red	White
12A / Re	Green	Green	White	White	White

The attendance colour coded system is broken down as follows:

Green: Present

Yellow: Late

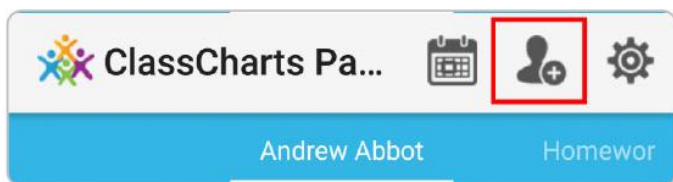
Red: Absent

White: No Attendance information

Adding / switching children

To add another child to your Class Charts account, click on the add child option in the website menu or the add child icon within the app.

You will then be asked for an access code.



Next, enter your parent access code for the child you wish to add.

Add a child to your account ✕

Please enter an access code to add a new child.

I hope you find this information useful. If you have any questions, please do not hesitate to contact us. As always, thank you so much for your support. We look forward to working closely with you over the coming year to ensure your child is successful and it gives them plenty to celebrate.

Yours faithfully

Chris Coombes
Assistant Headteacher
(Climate for Learning)

Sarah Phillips
Deputy Headteacher
(Climate for Learning)

Tina Smith
Head of School



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